



Phillip R. Kingma, MD • Allison L. Bauer, FNP-C

Medical Record Authorization for Request/Release of Information

Patient's Name: _____ Date of Birth: ____/____/____

Address: _____ City: _____ State: ____ Zip: _____

Home/Work/Mobile # _____ Home/Work/Mobile # _____
Circle one Area Code and Phone Number Circle one Area Code and Phone Number

Medical Records Being Requested:

Entire Medical Record Most Recent (Last 3) Office Notes Most Recent (Last 3) Procedure Notes

If requesting individual record, please add the dates requested: _____ to _____

Purpose of the requested is for: Patient/Representative, or Other (please specify) _____

Medical Records Sent to:

Records to be Faxed, if faxed # _____, or Mailed (check one)
Area Code and Phone Number

Name of Person/Organization (please print) Phone # _____
Area Code and Phone Number

Address: _____ City: _____ State: ____ Zip: _____

Medical Records Requested by:

Name of Person/Organization (please print) Phone # _____
Area Code and Phone Number

Address: _____ City: _____ State: ____ Zip: _____

Patient's Signature: _____ Date: _____

Return form via fax to 317-815-8951. Allow 10 business days for request to be processed and sent.